

**WESTERN CAPE REHABILITATION CENTRE AND DARE CONSULT
WHEELCHAIR SERVICE TRAINING
INFORMATION SHEET**

Western Cape training 2014

BASIC LEVEL	INTERMEDIATE LEVEL	ADVANCED LEVEL
24 - 28 March 2014	24 – 28 February 2014	10 – 14 November 2014
26 – 30 May 2014	7 – 11 July 2014	
23 – 27 June 2014	27 – 31 October 2014	
25 – 29 August 2014		
20 – 24 October 2014		

ENTRY REQUIREMENTS:

BASIC COURSE: Physio- and occupational therapists and assistants, nursing staff and doctors

INTERMEDIATE COURSE: Completion of basic course

ADVANCED COURSE: Completion of intermediate course

PRESENTERS:

BASIC: Andrea du Plessis / Dietlind Gretschel / Athene Irving / Andrea Trout-Daniels / Elsje Scheffler / Clare Hubbard

INTERMEDIATE & ADVANCED: Elsje Scheffler

REGISTRATION:

REGISTRATION FEES AND DEPOSIT			
	Basic	Intermediate	Advanced
Registration fee	R3 250.00	R3 750.00	R4 250.00
Deposit: Payable on application. Applications cannot be processed without the deposit.	R2 250.00	R2 750.00	R3 250.00
Balance: Payable no later than 1 month prior to the date of the course.			

- The deposit is non-refundable should you cancel within 1 month of the starting date of the course.
- Banking information:
Account holder: WCRC Facility Board
Account number: 406 775 3915
Bank: ABSA
Branch: Goodwood Mall
Branch code: 512-710
Type account: Cheque
Reference: Surname_Initial/s_month of course first 3 letters_level of course (B//A)
- Send completed registration form and proof of payment to: email: wheelchairs@dareconsult.co.za or fax 086 5112 164.
- Logis supplier number **P8806** or BAS supplier number **H0010743**
- **Bookings / payments via SKILLS DEVELOPMENT OFFICES:**
 It is preferable that you pay directly for the course and then claim back from your skills development office / division. Alternatively, provide a letter (on an institutional letterhead) signed by your head of department and the Skills Development Office, confirming your name, the course you are registering for, the course dates and that the Skills Development office will pay the complete registration fee. Include an order number if available. Applications will not be processed without this letter.

CONFIRMATION OF BOOKING:

Once we have received proof of payment, you will receive written confirmation of your booking. If you don't hear from us, it means we have **not** received your confirmation of payment and/or booking. Please contact us immediately.

GENERAL ENQUIRIES:

Nelleke Bakkes or Karin van Niekerk at The Office: +27 21 882 9872

TOOLS, EQUIPMENT AND NOTES YOU NEED TO BRING TO COURSE:

Tools	
<ul style="list-style-type: none">▪ Medium flat screw driver▪ Medium Phillips (star) screwdriver▪ Nr 10 and 13 ring / open-ended spanner▪ Measuring tape (preferable a rigid tape) A tape with both inches and cm's will allow you to convert wheelchair sizes easily▪ Nr 2, 3, 4 and 5 Allen keys▪ Adjustable spanner (open to 25 mm)	<ul style="list-style-type: none">▪ Either Hacksaw blade (32 teeth per inch) or smooth non-serrated long blade kitchen knife. Remove the blade from the hacksaw.▪ Small paper scissors▪ Stanley knife▪ Black marker▪ White marker / Tippex
Manuals	
<ul style="list-style-type: none">▪ Basic course: Nothing.	
<ul style="list-style-type: none">▪ Intermediate: Bring your notes and course and product manuals received on Basic course.	
<ul style="list-style-type: none">▪ Advanced: Bring your notes and course and product manuals received on Basic and Intermediate course.	
<ul style="list-style-type: none">▪ If you have lost your manuals: Additional manuals can be ordered at R350.00 a set postage included	

DRESS CODE:

The courses are practical in nature. You will:

- Practice assessments, measurements, hand simulation etc. on each other.
- Make modifications to wheelchairs and cushions and work with the wheelchair, tools, glue, etc.
- Work clinically with patients

Please ensure that you dress appropriately for these kinds of activities

MEALS:

Tea, coffee and snacks will be provided during the morning tea breaks. Tea and coffee will be provided at lunch time. Please bring your own lunch. Full and light meals, salads, pies, sandwiches and snacks can be purchased at the WCRC cafeteria during lunch times.

REGISTRATION:

7.30am

VENUE:

Conference Room, Therapy 2, Western Cape Rehabilitation Centre, Mitchell's Plain

CPD:

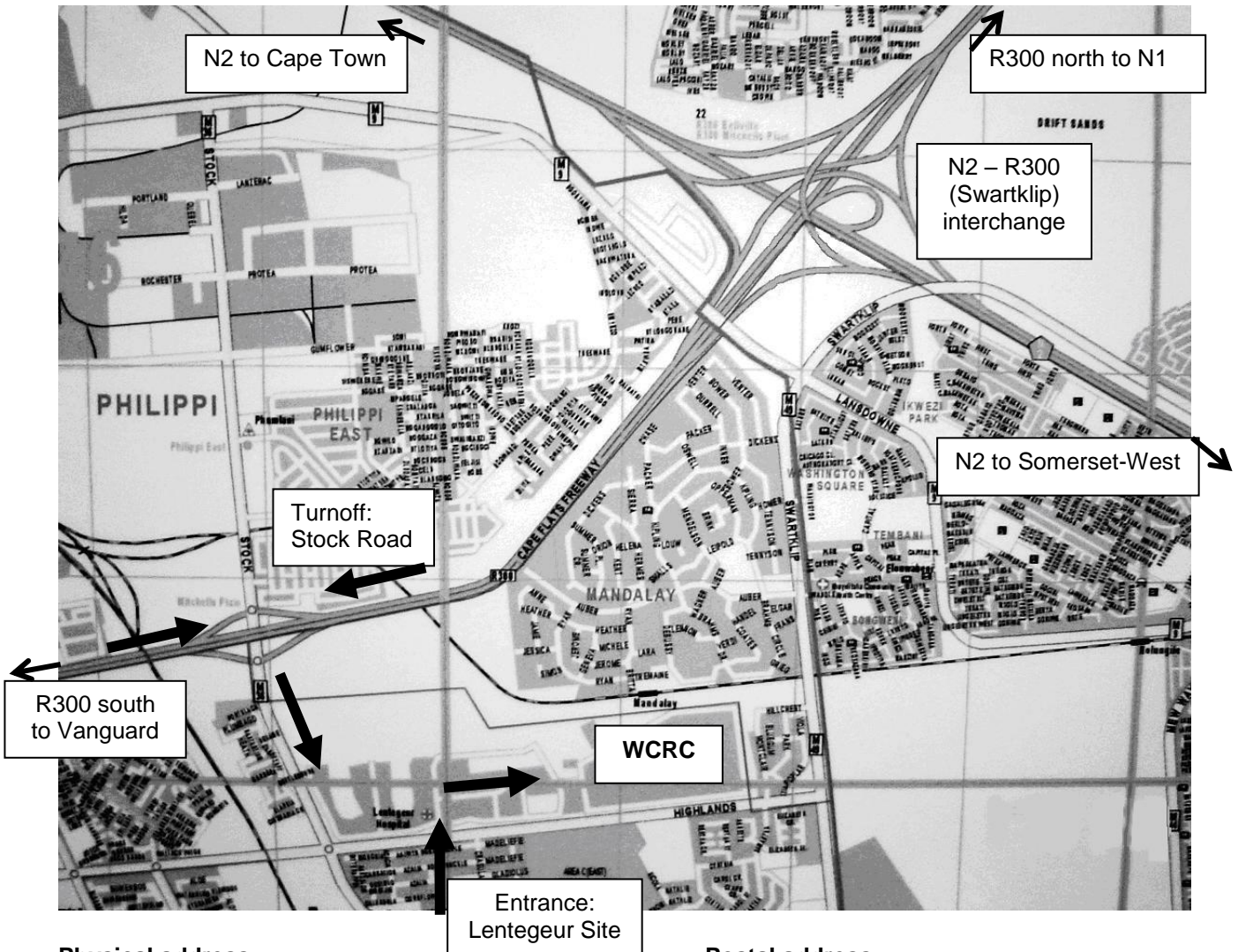
30 CPD points for each of the courses. The basic course includes 3 ethics points.

Lost your certificate: Reprints can be ordered via wheelchairs@dareconsult.co.za at R200.00 per certificate. Send proof of payment with your request. Banking details as for registration.

ACCOMMODATION:

- The venue is in Mitchell's Plain, plus minus 10 min from the airport.
- Contact the Cape Town Information Bureau for recommended accommodation in the airport area. Contact +27 21 487 6800
- Road Lodge Hotel situated by Cape Town International Airport, 11km from WCRC is the closest accommodation. Taxis are available from the hotel. We recommend that you book your transport needs in advance when you make your reservations at the hotel. Contact + 27 21 934 7303

DIRECTIONS TO: WESTERN CAPE REHABILITATION CENTRE



Physical address
103 Highlands Road
Mitchell's Plain

Postal address
Private Bag X19
Mitchell's Plain, 7789

FROM THE N1:

Take R300 south
Go past the N2
First turn off once past the N2: Stock Road (Stock Road becomes AZ Berman)
Left into Highlands Drive
Approximately 400m to the entrance of the Lentegeur Hospital site.

FROM THE N2:

Take R300 south (Mitchell's Plain turnoff)
First turn off: Stock Road (Stock Road becomes AZ Berman)
Left into Highlands Drive
Approximately 400m to the entrance of the Lentegeur Hospital site.

Once at entrance of Lentegeur Hospital, follow the directional boards to WRC entrance (white boards with 4 orange balls). Security at the gate will direct you to the closest parking.

LOST?

Call tel. (021) 370 2300